

# Westfield Township Board of Trustees

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Regular Meeting

March 4, 2019

Trustee Schmidt called the meeting to order at 7:45 PM. with the Pledge of Allegiance.

Roll call: Horner – aye, Schmidt – aye, Likley – aye.

## Comments from the floor

- N/A

## Minutes to be approved

- *Likley makes a motion to accept the February 18, 2019 meeting minutes as corrected; seconded by Horner. Roll call: Schmidt - aye, Likley – aye, Horner -aye. The motion passes.*

## Roads Report

- 2019 Stone Bids were opened – Submissions were from D & J Reif, Osborne & Willowvale. The pricing will be reviewed.
  - A question was asked by D & J Reif as to the amount of slag needed in 2019. Roads Supervisor Evans stated 500 Ton.
  - As prices get finalized, they will be reviewed with Simmons Brothers Construction for the Safety Services Building.
- The catch basin on Speedway Drive needs to be repaired between McDonalds and Arbys.

**Horner makes a motion** to authorize Vaugh Concrete to repair the basin on Speedway Drive at a cost of \$1,700.00; seconded by Likley. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes.

## Cemetery

- Tree removal and clean up was needed. A headstone was damaged. Wind damage is not covered by the current policy.

## Zoning

- Zoning Commission Meeting February 20<sup>th</sup> at 6:30 with Mark Majewski discussed ongoing text amendments to language for 606.A.29 Planned Developments and related 807 Site Plan Review. They will also discuss the language addressing the “poo” ponds in the Township. Next meeting: March 20<sup>th</sup> at 6:30 PM.
- Deer Pass is still in violation
  - Owner is considering withdrawing the Site plan previously approved with conditions at the next ZC meeting and requesting a site plan amendment.
  - A contingent purchase agreement was withdrawn.
- BZA – Approved the revised site plan for Westfield Lakes Phase III site plan previously approved by MC Planning Services and Planning Commission at the meeting February --19<sup>th</sup>

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- Kratzer Hearing – Kratzer’s attorney filed a Motion to Dismiss Westfield BZA as a party to the Administrative Appeal which is scheduled for a non-oral hearing March 29<sup>th</sup> at 8:30 AM. Objection to Magistrate decision to uphold BZA Disapproval of Kratzer Variance request.
- March 19, 2019 Area Variance scheduled for non-conformance of a lot drive way and frontage on Greenwich Road. The lot was created before Zoning existed in the Township.
- A Developer made an informational request regarding Deer Pass. Sewer & density are issues.
- Jim Stacy BZA has a concern about his payments for serving. He can not be removed as he is an appointee but he can resign.
- Pat Fleming new BZA chair is unable to attend the March 19<sup>th</sup> meeting. Keith Simmerer was called to be an alternate.

**Schmidt makes a motion** to appoint Keith Simmerer as a BZA Alternate; seconded by Likley. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes.

## Fire

- Safety Services Building
  - All tree removal on the site will need to be completed before April 1<sup>st</sup> as to not interfere with migrating Indiana bats. Trustee Likley will confirm with Simmons Brothers that the deadline will be met.
  - Pricing is being finalized for the construction costs.
  - An Executive session may be necessary at the next meeting to discuss Performance Bonding.
  - MC Commissioners denied the request to waive the water tap fee as well. Trustee Schmidt will add their letter into the record.

## Old Business

- Recycle Center – Trustee Likley attended the meeting 2/21/2019. Amended pricing is being presented to the County Commissioners for approval.
  - Yard waste will be put on a voucher system and then a tonnage rate will apply.
- Hall Rentals
  - March 13 – Haendiges to open
- Copiers/Printers – No updates, in progress
- F.O. Haendiges met with an Otarma representative on November 6, 2018 to discuss website & IT risk. This will be addressed at the March 18, 2019 meeting.
- MCWD Update – Mark Kross suggested to the Board that a Westfield representative be added and progress is being made.

## New Business

- Old Truck wash on Lake Road is an unsafe structure. Trustees have authority to enforce action. Schmidt will research authorizing the demolition of the building, putting a lien on the property and recouping cost at the time of sale. The Building Department, Fire Department and Legal Counsel will be involved.
- American Tower called to confirm the Real Estate Tax reimbursement check was sent.
- Medina County Park District will be having a Chippewa Lake Community Conversation meeting on March 14<sup>th</sup> at 6:30.

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- Alternates for the BZA need to be recruited. BZA will be setting a set date for members to keep open in event they need to meet.

## Announcements

- March 18, 2019 – Trustees Regular Meeting – 7:00 PM

## Correspondence

- OBWC – regarding a \$500.00 safety grant
- A letter from Cloverleaf High School's After Prom Committee was received requesting a donation. This request is unable to be fulfilled.

## Fiscal Officer's Report

*Likley makes a motion to pay the bills in the amount of \$25,770.89 as submitted; seconded by Horner. Roll call: Schmidt – aye, Horner – aye, Likley – aye. The motion passes.*

- Cargill - \$11,152.46 – Salt
- George's Tree Service - \$1,800.00 – Tree removal Ballash Road, Ryan Road & Cemetery
- Keifer Equipment - \$427.01 – Hand saw

## Appropriations Reallocation

- \$20.00 to 2021-330-190-0000 Salary from 2021-330-211-0000 Opers
- \$127,000.00 to 2031-760-740-000 Machinery from 2031-760-730-0000 Improvement of Sites

The following 2019 reports were given to the Trustees for their review.

- Revenue Status
- Appropriation Report
- Fund Status
- Cash Summary by Fund YTD
- Receipt Detail – February 2019

## Fund Status

- \$701,445.26 Checking
- \$101,647.00 CD
- \$3,152,198.25 – Bond Checking (this includes Interest earned on Money Market & CD, this pays the bond payment)

**Likley makes a motion** to go into Executive session to discuss the Performance Bond with F.O. Haendiges at 9:25 PM; seconded by Schmidt. Roll call: Schmidt – aye, Horner – aye, Likley – aye.

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*Likley makes a motion to adjourn at 9:45 PM; seconded by Schmidt. All said aye.*

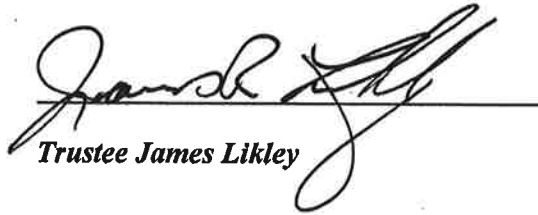
*Respectfully submitted by:*

*Michelle English*


*Date approved: 3-18-19*



*Trustee Michael Schmidt, Chair*



*Trustee James Likley*



*Trustee Craig Horner*